

# REQUEST FOR J-1 ACADEMIC TRAINING

This form must be completed and signed by the student's academic advisor.

According to federal regulations, in order for a J-1 student to engage in academic training, the student **must** have a job offer and the following information must be provided by the student's academic advisor. Please contact Duke Visa Services with any questions about this form or about J-1 regulations pertaining to academic training.

Student's Name: \_\_\_\_\_

Academic Advisor's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Description of Training Program: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Location of Training Program: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of Training Supervisor: \_\_\_\_\_

Address of Training Supervisor: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Number of hours per week student is to engage in training: \_\_\_\_\_

Dates of the Training Program: \_\_\_\_\_

Please describe in as much detail as possible the goals and objectives of this specific program.

Please explain how the training relates to the student's major field of study and why it is an integral or critical part of the student's academic program.

As the academic advisor for the student named above, I certify that to the best of my knowledge the information provided on this form is true and accurate and I recommend that the requested period of academic training be granted.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_